

## **Appliance Repair Technician**

### **Job Overview**

We are looking to hire a highly-skilled Appliance Repair Technician to perform all repair, installation, and maintenance duties required by customers. The Appliance Repair Technician's responsibilities include responding to calls to test and repair the functioning of major household appliances and informing customers of future maintenance work that may be required. You should also be able to refer to appliance manuals to resolve difficult problems.

### **Responsibilities and Duties**

- Diagnose problems and come up with solutions to repair them
- Order parts needed for repairs if needed
- Fill out detailed reports and keep records on services that have been performed
- Explain issues with equipment and repairs to customers
- Build and maintain relationships with customers
- Perform maintenance and provide customer support
- Educating the client on how to use and maintain their appliance
- Install new products, and test them to ensure they are working correctly

### **Qualifications**

- Ability to install, repair, service, test and troubleshoot equipment
- Must be able to read blueprints and diagrams
- Ability to work flexible hours and work around a changing schedule
- Excellent communication, interpersonal and diagnostic skills
- Working knowledge of the equipment needed for the job
- Ability to work independently without much supervision
- Must be able to meet the physical requirements of the job which include bending, lifting heavy equipment and working in confined spaces
- driver's license and reliable transportation
- Ability to effectively manage time